



**CHRISTCHURCH UFC**  
**Coach and Referee Coordinator**  
**Position Description**

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Overview:

The Coach and Referee Coordinator is the coordinating officer for coaches and referees within the senior and junior sections of Christchurch United Football Club Inc.

The Coach and Referee Coordinator reports to the President of Christchurch United Football Club Inc..

Responsibilities and Duties:

- Recruit coaches and referees prior to each season to meet the Club's requirements for both for the upcoming season
- Liaise with all coaches associated with Christchurch UFC
- Liaise with all referees associated with Christchurch UFC
- Liaise with Mainland Football staff responsible for coach and referee education and development
- Facilitate attendance of targeted individuals at Mainland Football coach education and referee education courses or other courses, including Club-based courses, as appropriate
- Organise referees for informal club tournaments

Knowledge and Skills:

- Able to communicate effectively
- Have good interpersonal skills
- Be positive and enthusiastic - enjoy football
- Be well organised
- Able to work in a logical, orderly manner

Estimated Time Commitment:

The estimated time commitment required for the role **Coach & Referee Coordinator** is 2 hours each week for the duration of the season. An additional 10 hours is required during the off season in relation to courses delivered during that period.